

Springfield Park District
Board Meeting

Bunn Administration Office/ Bunn Park
2500 South 11th Street / Springfield, IL

Wednesday, July 20, 2022

MINUTES

Members Participating in Person: President Sgro, and Trustees Metcalf, Theilen, Eck, Wescott, Badger and Rodgers

Others Participating in Person: Derek Harms, Executive Director; Stephen Flesch, Director of Finance & Administration; Amanda Tippin, Assistant Director of Recreation and Marketing; Rob Cross, Legal Counsel; Staff and Public

- I. Call to order
President Sgro called the meeting to order

- II. Minutes of Previous Meetings
 1. June 8, 2022 – Committee Meeting
Motion: To approve the meeting minutes from June 8, 2022
Moved by: Trustee Theilen
Seconded by: Trustee Wescott
Discussion: None
Roll Call: Eck: Aye Metcalf: Aye Badger: Aye Wescott: Aye
Theilen: Aye Sgro: Aye
Motion Passed: Ayes: 6 Nays: 0

 2. June 15, 2022 – Board Meeting
Motion: To approve the meeting minutes from June 15, 2022.
Moved by: Trustee Theilen
Seconded by: Trustee Westcott
Discussion: None
Roll Call: Eck: Aye Metcalf: Aye Theilen: Aye
Westcott: Aye Badger: Aye Sgro: Aye
Motion Passed: Ayes: 6 Nays: 0

3. June 22, 2022 – Special Board Meeting
Motion: To approve the meeting minutes from June 22, 2022.
Moved by: Trustee Theilen
Seconded by: Trustee Wescott
Discussion: None
Roll Call: Eck: Aye Metcalf: Aye Theilen: Aye
 Sgro: Aye Badger: Aye Wescott: Aye
Motion Passed: Ayes: 6 Nays: 0

III. Swearing in of Trustee Mary Beth Rodgers, by former Trustee Robin Schmidt.

Motion to add Trustee Mary Beth Rodgers to the Roll Call.

Moved by: Trustee Theilen
Seconded by: Trustee Wescott
Discussion: None
Roll Call: Eck: Aye Metcalf: Aye Theilen: Aye Badger: Aye
 Wescott: Aye Sgro: Aye Rodgers: Aye
Motion Passed: Ayes: 6 Nays: 0

IV. Stephen Flesch introduced Lori-Ann Trusty - Diversity, Equity, and Inclusion Coordinator, to the Board.

V. Business

- A. Motion to authorize staff to utilize the District’s cooperative purchasing agreement with Sourcewell and accept R.L. Vollintine proposal on the installation of zoo perimeter fencing for an amount not to exceed \$155,000.

Moved by: Trustee Badger
Seconded by: Trustee Theilen
Discussion: None
Roll Call: Eck: Aye Metcalf: Aye Theilen: Aye Badger: Aye
 Wescott: Aye Sgro: Aye Rodgers: Aye
Motion Passed: Ayes: 7 Nays: 0

- B. Motion to authorize staff to utilize the District’s cooperative purchasing agreement with OMNIA to purchase the site amenities package for Enos and Gehrman Park from the previously approved redevelopment plan as outlined in the Development Agreement with the City of Springfield for an amount not to exceed \$50,000.

Moved by: Trustee Theilen
Seconded by: Trustee Eck
Discussion: None
Roll Call: Eck: Aye Metcalf: Aye Theilen: Aye Badger: Aye
 Wescott: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 7 Nays: 0

- C. Motion to authorize staff to utilize the District's cooperative purchasing agreement with OMNIA to purchase the Gehrman Park playground upgrades from the previously approved redevelopment plan as outlined in the Development Agreement with the City of Springfield for an amount not to exceed \$45,000.

Moved by: Trustee Theilen

Seconded by: Trustee Eck

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Badger: Aye Wescott: Aye

Theilen: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 6 Nays: 0

- D. Motion to authorize staff to execute a lease agreement with Capital Area Career Center in the amount of \$2,887.30 for the use of the east half of the greenhouse commencing on the first day of July 2022 and ending on the last day of June 2023.

Moved by: Trustee Theilen

Seconded by: Trustee Eck

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Badger: Aye Wescott: Aye

Theilen: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 7 Nays: 0

VI. Public Comment

Minister Gary Pierce and Shari Pierce addressed the board about their disappointment regarding the teen empowerment zone at Comer Cox Park. He claimed it was his idea and he did not receive credit.

Mike Wasielewski addressed the board to inform them of the first Springfield Model Railroad Associations event of the year in the basement of the Washington Park Pavilion and August 20th and extending an invitation to come by and see what it is all about.

VII. Business

- A. Motion to approve Ordinance # 1487-22, Sale of Surplus Property.

Moved by: Trustee Theilen

Seconded by: Trustee Eck

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Badger: Aye Wescott: Aye

Theilen: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 7 Nays: 0

B. Motion to approve Ordinance # 1488-22, Fiscal Authority.

Moved by: Trustee Theilen

Seconded by: Trustee Metcalf

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Badger: Aye Wescott: Aye

Theilen: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 7 Nays: 0

C. Motion to allow Velasco Tennis Center to sell alcohol on league nights, tournaments, and special events.

Moved by: Trustee Eck

Seconded by: Trustee Theilen

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Wescott: Aye

Badger: Aye Theilen: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 7 Nays: 0

D. Motion to approve three-year employment contract with Executive Director Harms.

Moved by: Trustee Theilen

Seconded by: Trustee Wescott

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Wescott: Aye

Badger: Aye Theilen: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 7 Nays: 0

E. Statement of Claims / Visa Bills

Motion: Approve Statement of Claims and Visa Bills

Moved by: Trustee Theilen

Seconded by: Trustee Metcalf

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Wescott: Aye

Badger: Aye Theilen: Aye Sgro: Aye Rodgers: Aye

Motion Passed: Ayes: 7 Nays: 0

F. Release of the 2022 Executive Session Minutes.

Motion: To approve the release of the June 22 and July 13, 2022 Executive Minutes

Moved by: Trustee Theilen

Seconded by: Trustee Wescott

Discussion: None

Roll Call: Eck: Aye Metcalf: Aye Wescott: Aye

Badger: Aye Theilen: Aye Sgro: Aye Rodgers: Present

Motion Passed: Ayes: 6 Nays: 0 Present: 1

ADJOURNMENT

There being no further business to come before the Board
it was moved by Trustee Metcalf and seconded by Trustee Eck that the meeting adjourned at
6:09 p.m.

**Springfield Park District
Committee of the Whole**

John F. Linxwiler Administrative Office / Bunn Park
2500 South 11th Street / Springfield, IL
Wednesday, July 13, 2022 – 5:42 p.m.

MINUTES

Roll Call:

President Sgro called the meeting to order

Members Participating in Person: Trustees: Badger, Eck, Metcalf, Theilen and President Sgro,

Members Participating by Phone: Trustee Wescott

Other Participants in Person: Derek Harms, Executive Director; Jason Graham, Director of Parks and Planning; Stephen Flesch, Director of Finance & Administration; Amanda Tippin, Interim Director of Recreation and Marketing; Patrick Murphy, Chief of Springfield Park District Police; Sonthana Thongsithavong, Staff and Public

Committee of the Whole

Motion: Approve Trustee Wescott joining the meeting by telephone.

Moved by: Trustee Eck

Seconded by: Trustee Theilen

Discussion: None

Roll Call: Badger: Aye Eck: Aye Metcalf: Aye

Theilen: Aye Westcott: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

I. Long Range Planning

1. Zoo Perimeter Fencing

Director Jason Graham discussed Zoo perimeter fencing soon to be started that is needed. Approved a 100,000 in the bond. Prices are extremely high, but we don't want to walk away from this. It will start on the south part of the building down to Spring Bay and then from Spring Bay to where the Bear fencing starts. Its about 147,000.00. It does need to be done.

2. Enos / Gehrmann Site amenities package

Executive Director Harms reminded the board that this was a TIF project with the City of Springfield. \$404,000.00 the city is obligated to pay in various improvements. The board approved a budget for various things and one of them is the site amenities package that Jason had prepared so we would ask the board for action to execute that purchase next week.

3. Gehrmann Park playground additions

Executive Director Harms states leading into number 3, as a reminder, the board also budgeted \$100,000.00 to do the asphalt for walking paths at Gehrmann Park. We had a preferable bid that came in at \$52,000.00 which left a balance in that account of \$48,000.00 Staff is proposing to use those funds to purchase additional playground components at Gehrmann Park.

4. 2022– 2023 Springfield Park District Greenhouse Lease w/CACC

Director Graham also informed the Board that we have a great partnership with CACC and the 2022 – 2023 Springfield Park District Greenhouse Lease with CACC will need to be renewed and he would request a motion for this next week.

Finance & Personnel Committee

1. Director Stephen Flesch discussed the need for approval for Ordinance 1487-22, Sale of Surplus Property, so that the park district can auction the older vehicles and equipment.
2. Director Flesch also discussed the need for approval of Ordinance 1488-22 Fiscal Authority, to adjust the figures to cover inflation. It hasn't been done since 2017

Recreation Committee

1. Amanda Tippin and Sonthana Thongsithavong requested to serve alcohol at the Velasco Tennis Center as is done at the Golf Courses. To be contained to the tennis area only.

Staff Updates

1. **Recreation & Marketing Updates**

Recreation & Marketing Interim Director Amanda Tippin gave the Board updates on all of the new and exciting events going on with the park district currently and new marketing strategies

2. **Long Range Planning**

Parks Director Graham updated the board on work done and being done within the parks.

3. **Police Department**

Police Chief Murphy updated the board on everything going on with the park district police helpful information that the public might not be aware of and safety tips.

4. **Finance and Administration**

Director Flesch informed the Board of the upcoming audit.

ADJOURNMENT

There being no further business to come before the Board
it was moved that the meeting adjourned at 6:42 p.m.